



# Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)  
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091  
Phone : (91) 33-2357-6163/64/2658/1094. Fax : (91) 33-2357-2450

## MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF DUMKA ENGINEERING COLLEGE

<b>Meeting No.</b>	<b>DEC/BOG/03 05 2022</b>
<b>Date &amp; Venue</b>	03 <sup>rd</sup> May 2022 at Dumka Engineering College (Estd. by Govt. of Jharkhand & Run by Techno India Under PPP), Near Govt. Polytechnic College, Dumka, Jharkhand-814101
<b>Start Time</b>	12:30 pm
<b>End Time</b>	2.00pm
<b>Discussion reference</b>	As per Notice

### MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Mr. Kunal Ganguly	Chairperson Governing Body
2.	Dr. Sudipta Chakraborty	Member Governing Body
3.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
4.	Mr. Anit Adhikari	Member Governing Body
5.	Mrs. Moumita Chakraborty	Member Governing Body
6.	Dr. Subhendu Mondal	Member Governing Body
7.	Prof. Sujit Khamaru	Member Governing Body
8.	Prof. Ratan Kumar Bose	Member Secretary

Meeting was conducted in Physical & on-line Video Conferencing Mode

#### Absent Governing Body Members:

1. Nominee of AICTE, Member
2. Nominee of SKM University, Member
3. Nominee of JUT, Member
4. Nominee of Govt. of Jharkhand Representative



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## AGENDA:

Sl. No.	Topic	Status
1	Presentation of the College	Discussed
2	Review of Previous Meeting	Discussed
3	Running of College under COVID Situation – Govt Order, University Order, following COVID protocol	Discussed
4	Phase-wise initiation of Physical academics	Discussed
5	TEQIP-related matter – Statutory Audit.	Discussed
6	TEQIP Faculty recruitment according to the performance	Discussed
7	Faculty Situation & recruitments for future challenges.	Discussed
8	New Non AICTE course like BBA/BCA/HM/Nursing courses/B.Pharma	Discussed
9	Operational Issues of the College – Preparation for physical classes by maintaining COVID guidelines	Discussed
10	SSR Submission and DVV clarification of NAAC	Discussed
11	Financial status and way out of financial strength	Discussed
12	Budget for next 3 months, and sanction of departmental Funds.	Discussed
13	Miscellaneous (any issue which may be raised the consent of the chair)	Discussed

## CONFIRMATION/APPROVAL:

The minutes of meeting of the previous Board of Governors was approved/confirmed by the board.

Member secretary also presented the action plan for financial quarter (May-June-July 2022). Board members unanimously approved the action plan for financial quarter (May-June-July 2022) and suggested to strengthen the academic activities during the quarter.



## MINUTES OF MEETING:

Agenda Point Sl.No.	Minutes
1.	<p>Prof. Ratan Kumar Bose (Member Secretary) welcomed Mr. Kunal Ganguly (Chairperson, Governing Body), along with all members of the governing body. Member Secretary briefed about the meeting and delivered a Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning of the session, the board had reviewed and approved the minutes of the previous meeting anonymously.</p>
2.	<p><b>Review of Previous Meeting:</b></p> <ol style="list-style-type: none"><li>1. Action taken was reported against the agenda Item No. 3</li><li>2. Action taken was reported regarding the online academics Item No. 4</li><li>3. Action Taken was reported against TEQIP-III status, Item No.5</li><li>4. Action was taken concerning future planning of TEQIP-III faculty retention, item no. 6</li><li>5. Action taken was reported against faculty recruitment for the future academics' item no. 7</li><li>6. Actions have been taken against the Item No. 8</li><li>7. Some specific measures and reviews were done against the agenda item no. 9</li><li>8. Action taken was reported against the agenda item no. 10</li><li>9. Action taken was reported against the agenda item no. 11</li></ol> <p>The board members have reviewed the report of the action taken at the previous BOG meeting and approved the minutes of the same.</p>



3.	<p><b>Running of College under COVID Situation – Govt Order, University Order, following COVID protocol, and online academics:</b></p> <p>According to the <b>Govt Order</b> for the Opening of college under COVID situation was placed in front of Board by the member secretary and discussion had been made in view of the ground reality of the current scenario of pandemic COVID, In that circumstances board suggested to follow up the University Guidelines and MoH guidelines for opening the college for the students, also suggested for Phase wise selection of semester students in view of university guidelines for the final year students by maintaining the COVID Protocol, other semesters will be continued through online mode in view of students’ safety.</p>
4	<p><b>Phase-wise initiation of Physical academics:</b></p> <p>The College has decided to call back the students for physical classes on campus but in a phase-wise manner. The Academic Advisory Committee of the institute will issue a separate notice regarding the resumption of offline classes in classrooms.</p> <p>Only the students eligible for registration for the current semester are permitted to return, and students are currently arriving on the campus as per the phase-wise return schedule according to University Guidelines.</p> <p>Students need to fill in their arrival details in the return portal and plan their travel to reach the campus as per the schedule.</p> <p>The details of the proposal of the Phase-Wise return schedule were placed in front of the Board. The board approved the action plan for the above-mentioned agenda.</p>
5.	<p><b>TEQIP-related matter – Statutory Audit:</b></p> <p>Member Secretary informed the BOG members that the TEQIP -III project has been ended. And final Financial Budget is being prepared by the Statutory Auditor which is meant for the clearance.</p> <p>The board advised the College to take the initiative to complete the process as early as possible.</p>
6.	<p><b>TEQIP Faculty recruitment according to the performance:</b></p> <p>Member secretary raised the issue in front of the Board that, as the Project of TEQIP-III has been ended, NPIU releases Faculties but as decided earlier after completion of the said project according to the Institutional HR policies, and on the basis of the academic performance of the faculty, and as per Institution criteria of faculty retention initiative has taken in favor of the faculties.</p> <p>The board approved the initiative and requested to implement the process as early as possible.</p>



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7.	<p><b>Faculty Situation &amp; recruitments for future challenges.:</b></p> <p>Member secretary briefed about the current faculty positions of the Institution and regular appointment procedures, and in-view accreditation process. Departments are under shortage of faculty in the position of Professor and Associate Professor as per criteria. Recruitment procedures were initiated through advertisement in dailies by the HR</p> <p>Board had suggested completing recruitment procedures for the vacant positions on an early basis.</p>
8	<p><b>New Non AICTE course like BBA/BCA/HM/Nursing courses/B.Pharma: -</b></p> <p>Member secretary briefed that in the light of provision contained in Approval Process Handbook of council the area so required in accommodating existing 5 AICTE approved courses is more than sufficient at the college referred above even considering scope for further expansion in terms of New courses like BBA/BCA/Hospitality Management/ Nursing courses/B.Pharma.</p> <p>On the basis of the above appeal BOG Chairperson and other members are recommended to implement the new non AICTE courses BBA &amp; BCA in first Phases . BOG Members also advice to take a final approval for Directors of” Gama Higher Education” . Board also highlighted that we would hardly require 12000 sq meter against available built up space of 29836.3 sq meter spread over the campus of 21.55 Acres of land.</p>
9.	<p><b>Operational Issues of the College – Preparation for physical classes by maintaining COVID guidelines.:</b></p> <p>Member secretary has reported in front of the board that, as the students are currently arriving on the campus as per the phase-wise return schedule according to University Guidelines, there is a lot of preparation to be taken for the preparation for the physical classes by maintaining COVID guidelines. The classroom must be reorganized by maintaining social distancing, sanitizer machines must be installed in the proper places, and several other measures as per the Govt. COVID Protocol. As a matter of fact, regarding this matter, an additional fund is going to be required as early as possible.</p> <p>Board had suggested reviewing the Operational issues and fixing up the renovation at the earliest.</p>
10.	<p><b>SSR Submission and DVV clarification of NAAC:</b></p> <p>Board was informed that the SSR has been submitted for DVV clarification and Students’ satisfaction survey (SSS) requisite fees were paid to NAAC for the procedure. After DVV clarification application for the Hybrid PEER team visit will be initiated and requisite fees will be paid.</p> <p>The Board approves the requisite fees.</p>
11.	<p><b>Financial status and way out of financial strength:</b></p> <p>Member Secretary presented that as per the earlier discussion an EOI is prepared for BCA, and BBA, courses from the forthcoming academic year which is going to be submitted to the AICTE in the month of February.</p> <p>The board approved the initiative’s requisite financial sanction.</p>



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12.	<b>Budget for next 3 months:</b> Member Secretary presented the details of the college budget for the May-June-July 2022 quarter. The board approved the budget.
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The meeting is ended with a vote of thanks to the chair.

## ADJOURNMENT:

The meeting concluded at 1:45 PM with thanks to the Chairperson.

Prepared By: \_\_\_\_\_ Date: 3<sup>rd</sup> May 2022

MINUTES APPROVED BY: \_\_\_\_\_

(PROF RATAN KUMAR BOSE, MEMBER SECRETARY)

MINUTES APPROVED BY: \_\_\_\_\_

(MR. KUNAL GANGULY, CHAIRPERSON)